



Approved Minute no.

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Office use only

Teignmouth Town Council GRANT APPLICATION

Please answer all questions – failure to do so may result in a delay in the determination of your application

Q1 Contact Details

Name of organisation making application:Teignmouth Airshow

.....

Name of your project (if this is different):

.....

Name of contact for this application

Title : MrsFirst Name: ...TracySurname: Scranage.....

Position held in the organisation:Secretary

.....

.Contact Address, including full postcode:

...c/o 12 St Pauls Road, Newton Abbot

.....

.....

.....

.....Postcode: TQ12 2HP...

Contact Telephone Number: 07508 149921.....

Email address: ...info@teignmouthairshow.co.uk.....

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: () Charity Registration Number

Voluntary Organisation: ()

Other – Please specify: ...CIC.....

Q3 When was your organisation established?

.....2019.....

Q4 Briefly describe the purpose of your organisation.

Describe the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

.....to put on the largest free event for the people of Teignmouth, to promote to area to visitors from all over the country to increase tourism and give the town centre a boost out of the main holiday season.

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.....

Q5 If you are a subsidiary of a larger organisation, please state which one;

No.....

Q6 Does your organisation have an agreed constitution or Memorandum of Association?

Please state which and attach a copy:

.....Yes

Q7 Previous Applications

If you have applied for and received funding from Teignmouth Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

.....2019 £10,000 towards the infostructure and event costs

2022 £10,000 refused

Details of the project or activities you are planning

Q8 Describe the projects/activities you plan to use this grant for.

Try to be specific about what you will do and how you will do it.

Teignmouth airshow CIC is a volunteer run organisation, as a small group we put on the largest free event for the local community which in 2022 30,000 people attended, these were local and people from the surrounding area. We estimate the same number to attend this year, we have live music throughout the three days.

Please state how you have identified this need and how the project will benefit the people of Teignmouth, together with the estimated time span.

This event is free and give the people of Teignmouth a great day out, the can bring a packed lunch and enjoy a day of entertainment and of course the air display. The food outlets in the town also benefit from a very busy day which is much needed at this time of year

.....
.....

Q9 What criteria will you use to measure the success of the project and how many people from the Town do you expect to benefit for the project/activity

This event is free to the all the residents of Teignmouth,we will also send out a questionair to the traders after the event to assess the impact it had to their income over the weekend.

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.....

...

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information –

i) What kind of insurance does your organisation have?All the correct paperwork is in place all this is available to the town council through TSAG if you require any further informaton please ask and we would be happy to supply this.

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.....

ii) Do the leaders have the relevant qualifications and/or experience?
.....All the vlunteers on the committee have either qualifications or extensive experience in event organisation.

iii) What policies does your organisation have in place (i.e. Health and Safety, Safeguarding, etc.)?
...As above

Q11 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £.....3500..... and provide a detailed breakdown as to how you have reached this figure.

...the grant will be spent entirely on the bands and musicians for the weekend
.....

Tell us how much money the project will cost in total:
£.....90,000.....

How much money has been raised towards this sum: £ 75,000.....

Please list the amounts and sources of funds that you expect to receive for other funding sources. The funding for this event is raised through fundraising, sponsorship and advertising.

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Q12 Any other information which you consider to be relevant to your application.

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Q 13 Please give us your bank or building society account details

You can only apply for a grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. **These people should not be related.**

Account name: Teignmouth Airshow and Events CIC.....

Sort code:23-05-80.....

Account number: 32409296.....

Bank/Building Society name:Metro.....

Bank/Building Society address.....
.....
.....

Who are the signatories and what position do they hold in your organisation?

- | | | |
|---|------------|----------------|
| 1 | Name | Position |
| 2 | Name | Position |
| 3 | Name | Position |

Q14 Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

Please attach your most recent audited accounts or financial projections for a new organisation. **You need to include these documents with this application.**

Q15 Declaration

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of ...Teignmouth Airshow CIC.....(insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation:Secretary.....

Title Mrs.... First Name: Tracy..... Surname: ...Scranage.....

Contact address:

..... c/o 12 St Pauls Road, Newton Abbot

.....
.....
.....

..... Postcode: ... TQ12 2HP ...

Telephone: 07508 149921.....

Signed:tracyscrange..... Date: ...6th June 2023.....

Q16 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q15**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed: ...tracyscrange..... Date: 6th June 2023.....

I agree that by completing and submitting this Grant Application Form, that the Council may process my personal information for providing information and corresponding with me but will not otherwise share that data.

Specifically, I agree that the Council can keep the contact information data I have provided within the Form for the purposes of this Grant Application. Should the organisation be successful in securing a Grant this information may be kept for a period of 6 months. If however the Application is unsuccessful I would expect the Form to be destroyed as soon as the decision making process has been completed and the organisation has been advised to that effect.

I am aware that I can request that my personal information be destroyed at my request, but I accept that this may impact the communication the Council would be able to have with the organisation.

Signed...Tracyscrange.....Date...6th June 2023.....

Please return your completed application form to:

**Town Clerk
Teignmouth Town Council
Bitton House
Bitton Park Road
TQ14 9DF**

**Telephone: 01626 242085
Email:townclerk@teignmouth-devon.gov.uk**

GDPR and Data Protection

Here at Teignmouth Town Council we are committed to ensuring that your privacy is protected by adhering to the principles of the EU General Data Protection Regulation (GDPR). Should we ask you to provide certain personal information by which you can be identified for the purpose of a contract with us, signing up to our mailing list, newsletter or use of our website, then you can be assured that it will only be used for the purpose it was collected.

It will never be used by any third party for any other form of processing or marketing purposes.

Teignmouth Town Council does not pass on any of its data to third parties other than those specified to undertake the contract entered into.

Teignmouth Town Council may change this policy from time to time by updating this statement. Statement can be found at: -

[Teignmouth Town Council Privacy Notice Web Link](#)